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December 7, 2021 Board of Directors Meeting Agenda
TIME: 5:30 PM at Gateway Academy

Present: Pat Soberg, Abdirahman Mukhtar, Tracey Ober, Abdiaziz Farah, Sam O'Brien, Kyle Knudson

Sam O'Brien:

When or how to approve things as a board: training required to do this. New Board members required. As a charter school, licensed teachers can be paid by school and vote on board. Parents, however, cannot work for school and be a voting board member. Reviewing conflict of interest policy.

Compliance: Board election – all staff, all families of students, all board members. Make sure that board members have formal roles. Document family perspectives and make sure they know about board elections – why the board is doing what it's doing – create a feedback loop. This can be done with a family survey.

Planning: Board is responsible for a strategic plan. Excellent academic plan in place. Board strategic plan not in place. 3-5-year strategic plan for areas of improvement. Gain staff feedback and include them in the process. Board plan a retreat with key leaders, teachers that know the school's missions, family and community members to grow roots. Set a date by the end of next month. Feedback loops with families, teachers, staff, students.

Monitoring: Does the board know what's going on and how. Do parents know what's going on. Can create google surveys to engage families. Must be documented. Board meetings should be structured (see template)

Action Items: Board chair email, identify who will serve as host for board meeting, establish 3 committees. Student outcomes meeting at least once a year. By March 1st, 2022, approve a board strategic plan.

Gateway legally needs more board members. 5 board members. Only board members are voting for issues.

Mr. Farah: Board members in mind to replace Tracey and Khadija.

Kyle Knudson: Financial Update for October. We have more students enrolled than budgeted. Cash flow is strong. At 250 students, Gateway is adding more money to the fund balance. Federal Stimulus money for mental health and maintaining enrollment, Gateway has done a wonderful job with this. Deferred Revenue – money paid from the state for the summer program – 4\$ per hour per kid – Gateway was not owed all of that because it was not all used. 1.2 million fund balance, 34%. PUC wants to see more investment in programs. Claiming revenue from federal and state is a little delayed at the moment. 33% through the fiscal year. Financial adjustment between state and the most recent audit.

ESSER II and ESSER III money for school Covid support.