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October 25th, 2022, Board of Directors Meeting Minutes  
TIME: 5:00 PM at Gateway STEM Academy

- I. CALL TO ORDER at 5:01pm
  - II. Roll Call: Abdirahman Mukhtar , Brandon Haley, Ally Jansons, Omar Awil. Also present: Ed Fellows, Kyle Knudson. Absent: Abdisalan Osman
  - III. Mission Reading read by Abdirahman Mukhtar: The mission of Gateway STEM Academy is to be a K-8 Charter school that prepares a diverse community of students for academic success by providing an enriching and focused learning environment in science, technology, engineering and math. Our goal is to emphasize the use of technology and STEM learning for our students and to maximize individual potential to ensure students reach academic and career success.
  - IV. PUBLIC COMMENT: No public comments.
  - VI. Acceptance of Agenda: Motion to approve made by Ally Jansons. Motion seconded by Omar Awil. Aye 4 Nay 0 Absent 1
  - VIII. Approval of September 2022 Board Meeting Minutes. Materials sent Oct. 17, 2022. Motion to accept made by Brandon Haley. Motion seconded by Omar Awil. Aye 4 Nay 0 Absent 1
  - IX. New Business -
    - A. Finances – September Financials presented by Kyle Knudson
    - B. Review the following policies:
      - Student Bullying
        - How to make sure parents understand the policy.
        - Educating students? Teaching anti bullying in the classroom. School-wide behavior recognition STAR.
        - Classroom contracts created by students.
        - Daily ongoing discussion in classrooms and parents are contacted.
- Motion to accept anti bullying policy made by Brandon Haley. Motion seconded by Ally Jansons. Aye 4 Nay 0 Absent 1

#### Harassment and Violence - Zero Tolerance

- Policy presented to staff during professional development
- Shared with parents in student handbook
- Does there need to be quarterly parent meetings? Add to next agenda
- Need policy translated to Somali. Budget for translation?

Motion to approve harassment policy made by Ally Jansons. Motion seconded by Omar Awil. Aye 4 Nay 0 Absent 1

#### GSA Procurement Policy

- Process to obtain services will be presented to the board for transparency. Anything over \$10,000
- Members to review policy and will be voted on by board at Nov meeting

#### GSA Reimbursement & Expense

- Training is consistent with all instructors and presented at professional development meetings.

Motion to approve reimbursement policy made by Brandon Haley. Motion seconded by Omar Awil. Aye 4 Nay 0 Absent 1

#### Equal Education

- Federal policy required, but can be tailored to individual districts.

Motion to approve Equal Education policy made by Brandon Haley. Motion seconded by Omar Awil. Aye 4 Nay 0 Absent 1

#### C. Directors Report:

##### 1. Update on staffing

- 2 teachers have resigned for family reasons. Have been able to readjust current staff to cover. Americor providing reading and math core staff.

##### 2. Addition of Americorps support for ELL students

- Will be providing language staff to work with students. Cost to school will be \$2000. English language program is run by Pat Soberg.

##### 3. Construction update: architect met with City of Burnsville for code review. Fire marshall will be inspecting the building on Thur, Oct. 27, 2022.

##### 4. Can move forward with branding.

##### 5. The website has been updated with a positive response. Main calendar will be redesigned and updated. Week to week calendar is updated.

##### 6. PUC will be at the next board meeting.

X. Adjourn Meeting: motion to adjourn meeting made by Ally Jansons. Motion seconded by Brandon Haley. Aye 4 Nay 0 Absent 1. Meeting adjourned at 6:08pm.