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September 27th, 2022, Board of Directors Meeting Minutes  
TIME: 5:00 PM at Gateway Academy

- I. CALL TO ORDER: Abdirahman Muhktar called meeting to order at 5:05pm.
- II. Roll Call: Abdirahman Muhktar, Abdisalan Osman, Omar Awil, Brandon Haley, Ally Jansons. Also present: Ed Fellows, Kyle Knutson.
- III. Mission Reading: (Read by Abdirahman Muhktar): The mission of Gateway STEM Academy is to be a K-8 Charter school that prepares a diverse community of students for academic success by providing an enriching and focused learning environment in science, technology, engineering and math. Our goal is to emphasize the use of technology and STEM learning for our students and to maximize individual potential to ensure students reach academic and career success. We will provide a high-quality academic environment in a 21st century school setting which creates and improves student learning, closes the achievement gap and partners directly with students and their families.
- IV. PUBLIC COMMENT: No public present and no comments received.
- V. Declaration of Conflict of Interest
- VI. Acceptance of Agenda: motion made by Ally Jansons to accept agenda, motion seconded by Brandon Haley.
- VII. Approval of Consent Agenda
- VIII. Approval of August 2022 Board Meeting Minutes
- IX. New Business
  - A. Approve Transportation Contract: summary: 10% increase in fuel over last year. Run charges are not determined by millage. Cost in line with expenses

\$580,000 for 2022\_23 school year. Motion to approve 5 aye, 0 nay

- B. Approve Food Service Contract: summary: 7.7% increase in cost over last year due to increase in food cost and fuel cost. Motion to approve 5 aye 0 nay.
- C. Approve Architect Contract: summary: Collaborative Design Group did original work for school in 2018. Company works with small institutions and charter schools. Company committed to long-term vision of Gateway STEM Academy. Have done field verification and measurements of building. Expense is an unexpected cost. Ed working with new owners as there is a mutual benefit to fix building. Motion to approve 5 aye, 0 nay. Abdirahman asked for a written agreement with building owners to help with financial cost to improve building. Board will be updated as invoices are received.
- D. Approve Accounting Contract with EdFin: summary: key people from The Anton Group have migrated to EdFinMN and will continue to work with GSA on all financial aspects of the school. Motion to approve 4 aye, 0 nay, 1 absent for voting.
- E. Finances – August Financials were presented by Kyle Knutson.
- F. Directors Report:
  - 1. Update on facility: reviewed during architect discussion.
  - 2. Update on staffing: positive discussion on teaching staff.
  - 3. Update on enrollment: projected enrollment 240 students. Current enrollment 195. Recruiting can continue once city approves all classrooms.

X. Adjourn Meeting...meeting was adjourned at 6:11 pm by Abidrahman Muhktar. Motion to adjourn by Ally Jansons, seconded by Brandon Haley.